

**KAY IVEY**  
GOVERNOR



**STATE OF ALABAMA**

**KENNETH W. BOSWELL**  
DIRECTOR

July 25, 2019

MEMORANDUM

A handwritten signature in blue ink, appearing to read "Kenneth W. Boswell".

**TO:** All Interested Parties

**FROM:** Kenneth W. Boswell, Director  
Alabama Department of Economic and Community Affairs

**SUBJECT:** Alabama's Appalachian Regional Commission (ARC) Program  
FY 2020 ARC Application Workshop

The Alabama Department of Economic and Community Affairs is sponsoring the FY 2020 ARC Application Workshop on **Wednesday, August 28, 2019**, in the 7<sup>th</sup> Floor Auditorium of the Alabama Center for Commerce building located at 401 Adams Avenue in Montgomery. The workshop will begin at 10:00 a.m. and conclude at approximately 3:30 p.m. Participants may access the Center for Commerce parking deck from the South Decatur Street entrance by entering the code 773892. Everyone interested in competing for ARC grant assistance during this funding cycle is encouraged to attend.

All persons planning to attend the workshop must pre-register by 4:00 p.m. on Friday, August 16, 2019, by calling Denise Molina at (334) 353-1893 or by emailing her at [denise.molina@adeca.alabama.gov](mailto:denise.molina@adeca.alabama.gov). Please provide the name(s) of the workshop attendees and the organization they will be representing. The maximum capacity for the meeting location is 100. Registration will be closed should that number be reached. On-site sign in for pre-registered attendees will begin at 9:30 a.m. the morning of the workshop.

The workshop will be accessible to all persons. If you have a disability that requires special services, materials, or assistance please notify Ms. Molina when you pre-register. We look forward to working with you during the next funding cycle.

KWB:CGD:dm