

SOUTH CENTRAL ALABAMA DEVELOPMENT COMMISSION

COMMUNITY DEVELOPMENT SPECIALIST

The South Central Alabama Development Commission (SCADC), a regional agency supporting seven counties and their municipalities in the central Alabama area, is seeking qualified applicants for a Community Development Specialist position. Starting salary is according to experience. The position is based in Montgomery, Alabama.

Description: Coordinate with Executive Director, Planning and Economic Development Director, community leaders and elected officials to set goals and to identify economic development needs, designs procedures, collects data, evaluates and improves programs. Research information sources dealing with economic and community development to support programs; analyzes, compiles and presents information supporting development activities. Conduct feasibility studies of proposed industrial and commercial locations and expansions. Assist in the development of projects, determines feasibility of services, facilities, community organizations and volunteer leadership programs, locates sources of funding and assists in obtaining funds. Participate in the development of plans, evaluates environmental impact reports, prepares grant applications and implements grant funded projects. Facilitate meetings, serves on professional panels and conducts training programs, orients and trains staff and performs additional duties upon request.

Essential Requirements:

Knowledge of concepts, issues and practices of regional planning with emphasis on the growth, development and revitalization of small cities and rural areas. Knowledge of state, federal and local laws, regulations and policies affecting land use, planning, zoning, taxation, and other social controls. Knowledge of principles of economic development including factors affecting location and growth of enterprises producing goods and services, measures of technical and economic efficiency and other issues affecting social and economic change. Substantial knowledge of principles of community development including organizations, leadership, facilities services and programs needed to enhance quality of life in rural areas and small cities. Possess a valid Alabama Driver's License. A Motor Vehicle Record (MVR) check will be made to determine acceptance of past driving record. Reasonable accommodations will be made for otherwise qualified individuals with a disability.

Education: Master's (preferred) or Bachelor's degree in political science, public administration, public relations, community planning, rural sociology, economics or other social science providing strong foundation in economic and community development and communications.

Benefits: Offers a competitive benefit package including paid vacation, holiday and sick leave as well as paid medical insurance. Retirement benefits are provided by the Employee's Retirement System of Alabama (RSA).

Application: Submit cover letter, resume, advisory transcripts (see above), writing sample or abbreviated portfolio (optional), and any pertinent information via one of the following methods:

Mail:

SCADC
Attn: Ashton E. Hutchison
5900 Carmichael Place
Montgomery, AL 36117-2345

Email:

aestes@scadc.net

Questions: (334) 244-6903 **Closing Date:** Open until filled.